British Society of Interventional Radiology
The Royal College of Radiologists
63 Lincoln's Inn Fields
London WC2A 3JW

Terms and Conditions for BSIR Specialist Event Sponsorship

These Terms and Conditions apply to all Industry Partners entering into a sponsorship agreement for a specialist Event organised by the British Society of Interventional Radiology (BSIR). These terms do not apply to the Annual Scientific Meeting, which is governed by a separate agreement.

The specific BSIR event identified in the relevant sponsorship booking form is referred to in these terms as "the Event". By confirming sponsorship, the Industry Partner agrees to our Terms and Conditions.

1. Sponsorship Agreement

- Submission of the online Sponsor Booking Form enables BSIR to process and confirm sponsorship bookings.
- As demand for sponsorship opportunities can vary, packages and benefits are typically allocated according to the date of booking, subject to availability.
- BSIR reviews all sponsorship applications to ensure they are appropriate for the event and its audience and may decline applications where it considers this necessary.

2. Payment Terms

- Payment is requested in advance of the Event to enable sponsorship benefits to be confirmed and delivered.
- Where an Industry Partner is subject to internal payment processes that require payment after the Event, or where sponsorship arrangements are agreed at short notice, BSIR is happy to discuss alternative payment arrangements in advance, with a specified date for final payment.
- As sponsorship benefits often rely on confirmed bookings and production deadlines, BSIR may be unable to provide certain benefits, such as logo placement, programme inclusion, registrations, or exhibition/workshop access, until payment arrangements have been finalised.
- All fees are quoted exclusive of VAT. VAT will be added where applicable at the prevailing rate.

3. Cancellation by the Industry Partner

- Sponsorship commitments are considered final once confirmed, and refunds would not be available.

- If an Industry Partner withdraws from participation, sponsorship fees will remain payable and are not refundable.
- BSIR may, where feasible, consider transferring the sponsorship to an alternative Event at its discretion.

4. Cancellation or Changes to the Event

- While every effort will be made to deliver the Event as advertised, circumstances may occasionally require changes to the programme, speakers, format, dates or venue.
- In the unlikely event that the Event cannot proceed, BSIR will review the circumstances and consider appropriate options regarding sponsorship fees already paid. Industry Partners should note that BSIR may not be able to reimburse any additional costs incurred in connection with the Event.
- Should the Event move to a virtual or hybrid format, sponsorship opportunities and associated benefits may need to be adapted to reflect the revised delivery format.

5. Sponsorship Benefits

- Sponsorship benefits are aligned with those outlined in the selected sponsorship package.
- To ensure the best overall event experience, BSIR will coordinate the placement of logos, banners, and exhibition/workshop spaces.
- Industry Partners are encouraged to provide logos, company profiles, and other requested materials by the deadlines communicated by BSIR to allow inclusion in event materials and promotions.
- Where materials are received after the published deadlines, BSIR will make reasonable efforts to incorporate them where possible, although inclusion cannot be guaranteed.

6. Use of Logos and Branding

- To facilitate promotion of the Event, Industry Partners are invited to allow BSIR to use their company name and logo in Event marketing, programme materials and on the Event website.
- Industry Partners should ensure that any branding materials supplied to BSIR may be used for these purposes and that all necessary permissions have been obtained.

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7. Compliance and Conduct

- Industry Partners are expected to ensure that their activities and representations align with all relevant professional, ethical, and regulatory requirements, including ABPI, MedTech Europe, and NHS guidance where applicable.
- BSIR seeks to provide a professional, respectful, and inclusive environment for all participants. Where conduct is considered inconsistent with these expectations, BSIR may discuss the matter with the Industry Partner and take appropriate action to support the smooth running of the event.

8. Exhibition Space and Attendance

- Industry Partners are encouraged to ensure that any display materials used within the exhibition area are appropriate for the space provided. Banners should be of a standard size and fit comfortably within the allocated 5-ft tabletop display area. Purpose-built stands, shell schemes, or other exhibition structures that extend beyond the allocated space may not be suitable for the venue layout and event requirements. Where display items exceed the available space, BSIR may ask exhibitors to adjust or remove them to ensure a safe and consistent exhibition environment.
- Sponsorship packages include attendance for a specified number of Industry Partner representatives. To support venue capacity requirements, event insurance arrangements, and a consistent experience for all sponsors, Industry Partners are asked to ensure that only the representatives included within their package attend the event. Additional representatives may be accommodated where capacity allows and, if applicable, may be subject to an additional registration fee. BSIR reserves the right to manage on-site attendance accordingly.

9. Liability

- While BSIR will take reasonable measures to support a safe and effective event environment, Industry Partners remain responsible for their own property, equipment and personnel.
- Industry Partners are required to have appropriate insurance arrangements in place, including public liability insurance.

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10. Data Protection and GDPR

- BSIR and Industry Partners should be mindful of their respective responsibilities under applicable Data Protection Law when processing Personal Data in connection with the sponsorship arrangement, whether as a Data Controller or a Data Processor.

"Data Protection Law" means applicable legislation in force from time to time in the United Kingdom relating to data protection and privacy.

11. Force Majeure

- BSIR shall not be liable for failure or delay in performing obligations due to events beyond reasonable control, including but not limited to acts of God, government restrictions, pandemics, or industrial disputes.

These Terms and Conditions are intended for inclusion with sponsorship booking forms and invoices for BSIR Specialist events. BSIR Specialist events includes:

- *VITALS*
- *IOUK*
- *Paeds IR UK*
- *Vascular Anomalies-*
- *Advanced Skills Course*
- *Basic Skills Course*
- *Nurses & Radiographers CPD Event*
- *NIRS*
- *RiiSE*